

**AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK
April 22, 2014**

Immediately following Public Hearing for Bylaw 1247-14

- A. ADOPTION OF AGENDA
- B. DELEGATIONS
 - (1) Citizens on Patrol (COPs)
 - Email from COPs, dated March 31, 2014
- C. MINUTES
 - (1) Council Meeting Minutes – April 8, 2014
- D. UNFINISHED BUSINESS
 - (1) Tax Penalty Bylaw, Bylaw No. 1249-14
 - Bylaw presented for third reading
 - (2) Septic Disposal Options for Municipal Residents
 - Report from Director of Operations, dated April 16, 2014
- E. CHIEF ADMINISTRATOR'S REPORTS
 - (1) **Operations**
 - a) TRAVIS – Road Data Services Ltd. Over Weight / Dimension Permit Fees
 - Report from Director of Operations, dated April 15, 2014
 - b) Operations Report
 - Report from Director of Operations, dated April 16, 2014
 - (2) **Planning and Development**
 - a) Land Use Bylaw – Amending Bylaw 1251-14, Rezoning
 - Report from Director of Development and Community Services, dated April 11, 2014
 - (3) **Finance and Administration**
 - a) Statement of Cash Position
 - For Month Ending March 2014
 - (4) **Municipal**
 - a) Fire Guardians – Appointment
 - Report from CAO, dated April 16, 2014
 - b) Request from Town of Pincher Creek – Summer Games
 - Report of the Upgrade of Facilities – Southern Alberta Summer Games
 - c) Kilometric Rates
 - Report from CAO, dated April 16, 2014
 - d) Attendance at FCM Conference
 - Email from CAO, dated April 14, 2014
 - e) CAO Report
 - Report from CAO, dated April 17, 2014
 - Enhanced Policing Quarterly Report
- F. CORRESPONDENCE
 - (1) **Action Required**
 - a) Storage and Office Space for Pincher Creek Humane Society (PCHS)/ SPCA
 - Letter from PCHS, dated April 10, 2014
 - b) Oldman Watershed Council (OWC) Membership Renewal Deadline
 - Email from OWC, dated April 15, 2014
 - c) Alberta Historical Resources Foundation's Heritage Awards 2014
 - Letter from Alberta Historical Resources Foundation, dated March 17, 2014

(2) **For Information**

- a) Municipal Sustainability Initiative (MSI) Capital Program
 - Letter from Municipal Affairs, dated April 7, 2014
- b) Best of the West Weekend
 - Letter from Town of Pincher Creek, dated March 31, 2014
- c) Minister's Awards for Municipal Excellence
 - Letter from Municipal Affairs, received April 3, 2014

G. COMMITTEE REPORTS / DIVISIONAL CONCERNS

Councillor Grant McNab – Division 1

Councillor Fred Schoening – Division 2

Councillor Garry Marchuk – Division 3

- Alberta SouthWest Bulletin, April 2014
- Alberta SouthWest Regional Alliance, Minutes, March 5, 2014

Reeve Brian Hammond - Division 4

Councillor Terry Yagos – Division 5

H. IN-CAMERA

- (1) Personnel
- (2) Personnel

I. NEW BUSINESS

J. ADJOURNMENT

Subject: FW: Agenda

Wendy

Both ACOPA and Pincher Creek would personally want to thank the MD council for their generous donation of money and pins and to give them a brief outlook as to what COPs do and answer any questions council may have

-----Original Message-----

From: Wendy Kay
Date: 31/03/2014 2:55:54 PM
To: Robyn & George
Subject: RE: Agenda

George:

Do you have any information we can circulate in advance to Council. If so, we would require this no later than the afternoon of April 16th.

Wendy

From: Robyn & George [<mailto:grbcomp@shaw.ca>]
Sent: March-31-14 1:44 PM
To: Wendy Kay
Subject: Agenda

Wendy:

Could you please put on Alberta Citizens On Patrol & Pincher Creek District Citizens On Patrol on Councils Agenda at 1PM on April 22
Thanks George Dowson

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
REGULAR COUNCIL MEETING
APRIL 8, 2014

The Regular Meeting of the Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, April 8, 2014 in the Council Chambers of the Municipal District Building, Pincher Creek, Alberta.

PRESENT Reeve Brian Hammond, Councillors Garry Marchuk, Fred Schoening and Terry Yagos

ABSENT Councillor Grant McNab

STAFF Chief Administrative Officer Wendy Kay, Director of Finance Mat Bonertz and Executive Assistant Tara Cryderman

Reeve Brian Hammond called the Council Meeting to order, the time being 1:00 pm.

A. ADOPTION OF AGENDA

Councillor Fred Schoening 14/137

Moved that the Council Agenda for April 8, 2014 be approved as presented.

Carried

B. DELEGATIONS

(1) Young Parkyn McNab

Darren Adamson with Young Parkyn McNab appeared as a delegation to present the draft consolidated financial statements as of December 31, 2013.

The indicators of Financial Conditions for the year ended December 31, 2013 was distributed.

Councillor Terry Yagos 14/138

Moved that the Consolidated Financial Statements for the year ended December 31, 2013, be approved as presented.

Carried

(2) Chief Mountain Gas

Delbert Beazer with Chief Mountain Gas appeared as a delegation to present a powerpoint presentation regarding Chief Mountain Gas and their operations.

Mr. Beazer provided some historical data regarding Chief Mountain Gas.

C. MINUTES

(1) Council Meeting Minutes

Councillor Terry Yagos 14/139

Moved that the Council Meeting Minutes of March 25, 2014 be approved as presented.

Carried

Minutes
Council Meeting
April 8, 2014

(2) Council Meeting Minutes

Councillor Fred Schoening 14/140

Moved that the Council Meeting Minutes of March 11, 2014 be approved as presented.

Carried

D. UNFINISHED BUSINESS

There was no unfinished business to discuss.

E. CHIEF ADMINISTRATOR'S REPORTS

(1) Operations

a) Operations Report

Councillor Garry Marchuk 14/141

Moved that the Operations Report for the period of March 19, 2014 to April 1, 2014, be received as information.

Carried

b) Regional Water System Approval to Operate a Treatment Plant

Councillor Terry Yagos 14/142

Moved that the report from the Director of Operations, dated April 1, 2014, regarding Regional Water System Approval to Operate a Treatment Plant, be received;

And that Council approve the Chief Administrative Officer to sign the Letter of Understanding for Approval Issuance.

Carried

(2) Planning and Development

Nil

(3) Finance and Administration

a) 2014 Mill Rate Bylaw

Councillor Fred Schoening 14/143

Moved that the report from the Director of Finance, dated March 28, 2014, regarding the 2014 Mill Rate Bylaw, be received;

And that Bylaw No. 1248-14 be given first reading.

Carried

Councillor Terry Yagos 14/144

Moved that Bylaw No. 1248-14, being the Mill Rate Bylaw, be given second reading.

Carried

Minutes
Council Meeting
April 8, 2014

Councillor Garry Marchuk 14/145

Moved that Bylaw No. 1248-14, being the Mill Rate Bylaw, be presented for third reading.

Carried Unanimously

Councillor Terry Yagos 14/146

Moved that Bylaw No. 1248-12, being the Mill Rate Bylaw, be given third and final reading.

Carried

b) Discount and Penalty Bylaw 1249-14

Councillor Fred Schoening 14/147

Moved that the report from the Director of Finance, dated March 28, 2014, regarding the Discount and Penalty Bylaw 1249-14, be received;

And that Bylaw No. 1249-14 be amended, the amendment as follows:

CURRENT TAX PENALTY

A penalty of six percent (6%) to be applied on November 1 on any property tax account that has current years' taxes outstanding at the time of the penalty being applied;

And that Bylaw 1249-14 be given first reading, as amended.

Carried

Councillor Terry Yagos 14/148

Moved that Bylaw No. 1249-14, being the Discount and Penalty Bylaw, be given second reading.

Carried

Councillor Terry Yagos 14/149

Moved that Bylaw No. 1249-14, being the Discount and Penalty Bylaw, be presented for third reading.

Not Carried Unanimously

(4) Municipal

a) CAO Report

Councillor Garry Marchuk 14/150

Moved that Council receive for information, the Chief Administrative Officer's report for the period of March 21, 2014 to April 3, 2014.

Carried

b) Wind Energy Development Review

Councillor Garry Marchuk 14/151

Moved that the letter from Oldman River Regional Services Commission (ORRSC), dated March 19, 2014, regarding the Wind Energy Development Review, be received;

And that Council authorize the project cost of \$5,000 for ORRSC to undertake the Wind Energy Development Review project, with the funds coming from Account No. 2-60-0-260-2260 – Contracted Services.

Carried

Minutes
Council Meeting
April 8, 2014

F. CORRESPONDENCE

(1) Action Required

Councillor Fred Schoening 14/152

Moved that the following correspondence be received as information:

- a) Potential Reductions to Weekday Business Hours at the Twin Butte Post Office
 - Letter from Canada Post, dated March 24, 2014, regarding Potential Reductions to Weekday Business Hours at the Twin Butte Post Office
- b) April 28 – National Day of Mourning
 - Letter from Workers' Compensation Board, dated March 19, 2014, regarding April 28 – National Day of Mourning
- c) Community Drug Alert
 - Fax from Community Drug Alert, dated March 31, 2014, regarding Drug Alert
- d) Alberta Health Services (AHS) Health Advisory Councils
 - Email from AHS, dated March 20, 2014, regarding Health Advisory Councils
- e) Southern Alberta Waste From Energy Association (SAEWA)
 - Email from SAEWA, dated March 20, 2014 regarding Spring Information Session – Invite and Agenda
- f) Kootenai Brown Pioneer Village Farm Tour
 - Email from Kootenai Brown Pioneer Village, dated March 26, 2014, regarding the invitation to FAMiliarization Tour
- g) In Town Sewage Disposal
 - Email from Town of Pincher Creek, dated March 31, 2014, regarding in town sewage disposal
- h) Alberta's Watershed Management Symposium: Flood Mitigation
 - Email from Alberta Flood Symposium, dated March 26, 2014, regarding Alberta's Watershed Management Symposium: Flood Mitigation
- i) Internet Service in the MD of Pincher Creek
 - Letter from Pat Moskaluk, dated April 2, 2014, regarding internet service in the MD of Pincher Creek

Carried

(2) For Information Only

Councillor Terry Yagos 14/153

Moved that the following be received as information:

- a) No Increase in Family and Community Support Services (FCSS) Funding
 - Email from FCSS, dated March 24, 2014
- b) Letters Regarding Transmission Lines in MD of Pincher Creek
 - Email from Chinook Area Lane Users Association (CALUA), dated March 31, 2014
- c) Municipal Grant Payment
 - Letter from Alberta Transportation, dated March 13, 2014
- d) Thank You Letter
 - Letter from Partners FOR the Saskatchewan River Basin, dated March 21, 2014
- e) Notification of Spray Lake Sawmills Harvest Plans
 - Letter from Spray Lake Sawmills, dated March 6, 2014

Carried

G. COMMITTEE REPORTS

Councillor Grant McNab – Division 1

- a) Not present

Minutes
Council Meeting
April 8, 2014

Councillor Fred Schoening – Division 2

- Coffee with Council, Twin Butte
 - St. Henry's viewscape
- Very few concerns
 - Has received good input regarding services from tax payers in Division 2

Councillor Garry Marchuk – Division 3

- Ratepayer concern regarding the proposed rezoning for the purpose of a gravel pit
- Ratepayer concern regarding the proposed Fine Arts Theatre

Reeve Brian Hammond - Division 4

- Pincher Creek Foundation
 - Financial Statements – Crestview Lodge, for year ending December 31, 2013

Councillor Terry Yagos – Division 5

- Ratepayer concern regarding the proposed rezoning for the purpose of a gravel pit
- Coffee with Council, Twin Butte

Councillor Fred Schoening 14/154

Moved that the committee reports be received as information.

Carried

H. IN CAMERA

Councillor Fred Schoening 14/155

Moved that Council and Staff move In-Camera to discuss one land issue, one legal issue and one personnel issue, the time being 2:47 pm.

Carried

Councillor Garry Marchuk 14/156

Moved that Council and Staff move out of In-Camera, the time being 3:25 pm.

Carried

I. NEW BUSINESS

(1) Lundbreck-Breckenridge Avenue Storm Water Project

Councillor Terry Yagos 14/157

Moved that authorization be given to Administration to obtain the necessary easement for the Breckenridge Storm Water Project.

Carried

(2) Auditor's Report

Councillor Garry Marchuk 14/158

Moved that the Chief Administrative Officer be directed to meet with the Director of Finance, to review the Auditor's Report, and to ensure recommendations contained in the report, are actioned in 2014.

Carried

Minutes
Council Meeting
April 8, 2014

(3) Water and Sewage Disposal – Beaver Mines

Councillor Garry Marchuk 14/159

Moved that Mr. Thouin be advised that Council is considering undertaking updating of costs, that would be associated with installing water and sewage services in Beaver Mines, and as further information becomes available, he will be advised;

And that Administration be directed to request MPE to provide a project cost to update costs from their previous report associated with water and sewage to Beaver Mines.

Carried

J. ADJOURNMENT

Councillor Garry Marchuk 14/160

Moved that Council adjourn the meeting, the time being 3:29 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
BYLAW NO. 1249-14**

D1

A Bylaw of the Municipal District of Pincher Creek No. 9, in the Province of Alberta, for the purpose of imposing penalties on current and arrears taxes owing to the Municipal District of Pincher Creek No. 9.

WHEREAS Council is authorized to impose penalties on current and arrears taxes outstanding, subject to the *Municipal Government Act*, Chapter M26, s344-s346, Revised Statutes of Alberta 2000, and as amended from time to time;

AND WHEREAS Council for the Municipal District of Pincher Creek No. 9, as a means to keep property taxes current and up to date, wishes to impose penalties on current and arrears taxes owing to the Municipality;

NOW THEREFORE Council of the Municipal District of Pincher Creek No. 9 duly assembled ENACTS AS FOLLOWS:

1. TITLE

This bylaw may be referred to as the Tax Penalty Bylaw, Bylaw No. 1249-14.

2. DATE BYLAW COMES INTO EFFECT

This bylaw to be effective January 1, 2015 and will remain in effect until amended or repealed.

3. DISCOUNT FOR EARLY PAYMENT OF TAXES

A discount of one percent (1%) to be given on current taxes paid within 30 days of mailing date on the tax notice.

4. APPLICATION OF PENALTY

Any penalty once applied will be considered part of the outstanding taxes owing on the property

5. CURRENT TAX PENALTY

A penalty of six percent (6%) to be applied on November 1st on any property tax account that has current years' taxes outstanding at the time of the penalty being applied.

6. ARREARS TAX PENALTY

A penalty of twelve percent (12%) to be applied on January 1st on any property tax account that has previous year's taxes outstanding at the time of the penalty being applied.

7. REPEALED BYLAWS

Bylaw 1059-01 Tax Discounts and Penalties Bylaw and Bylaw 1169-09 Tax Discount and Penalties Amending Bylaw, are hereby repealed.

READ a first time this 8 day of April, 2014

READ a second time this 8 day of April, 2014

READ a third time this ____ day of _____, 2014.

REEVE

CHIEF ADMINISTRATIVE OFFICER

MD OF PINCHER CREEK

APRIL 16, 2014

TO: Wendy Kay, CAO
FROM: Leo Reedyk, Director of Operations
SUBJECT: Septic Disposal Options for Municipal Residents

1. Origin

Council has been approached by various individuals inquiring about options for disposing of septic waste from within the municipality. At their April 8, 2014 meeting Council tabled a request from the Town of Pincher Creek pending further information.

2. Background:

Waste is pumped out of septic tanks, floor pits and various locations by a number of companies within the Municipal District. Depending on the source of the waste the contractor hauling the waste has a limited number of locations that will receive it.

Currently there is one location in the Town of Pincher Creek North of the municipality's administration building, one in Hillcrest in the Crowsnest Pass and one at Castle View Ridge Estates used by Alberta Parks contractors. In addition there are septic lagoons in Lundbreck and Cowley with Lundbreck having a sanitary waste dump for recreational trailers only.

A cursive study of options by GENIVAR identified some preliminary options. In the request from the Town of Pincher Creek Council is asked to contribute to the cost associated with an upgrade being contemplated by a private business.

3. Recommendation:

THAT the report from the Director of Operations, dated April 16, 2014 regarding Septic Disposal Options for Municipal Residents be received;

AND THAT Council respond back to the Town of Pincher Creek that they do not wish to contribute to the private business septic disposal project.

Respectfully Submitted,

Leo Reedyk

A handwritten signature in black ink, appearing to read "Leo Reedyk". The signature is fluid and cursive, with a large initial "L" and "R".

Attachments: email from Town of Pincher Creek
email form GENIVAR

Reviewed by: Wendy Kay, Chief Administrative Officer *W. Kay* Date: *April 16, 2014*

Tara Cryderman

From: Wendy Kay
Sent: Monday, March 31, 2014 9:46 AM
To: Tara Cryderman
Subject: FW: in town sewage disposal site

Council Correspondence - Action

From: Laurie Wilgosh [mailto:Laurie@pinchercreek.ca]
Sent: March-31-14 9:44 AM
To: Wendy Kay
Subject: In town sewage disposal site

Hi Wendy,

At the last joint meeting the Town spoke about the sewage disposal site to the north of your new M.D. building and the fact that we have carried agreements with various businesses to dump sewage, primarily from rural customers. We left that meeting with the intention that the Town would speak with Dambergers/McCrae to see if they had an interest in providing the service on their business site. We had that conversation and they were in favour of the idea. We have advised them in order to proceed they will have to apply for a development permit through the town.

In addition , the town's preliminary estimates were approx. \$5000.00 to construct the dumping site. I am providing this information in the event that the M.D. may wish to assist the business with the development of same.

Thanks,

Laurie Wilgosh
LAW
Town of Pincher Creek

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Leo Reedyk

From: Bester, Jim <Jim.Bester@genivar.com>
Sent: Thursday, November 28, 2013 4:57 PM
To: Leo Reedyk
Cc: Pinchak, Russell
Subject: RE: disposal fees

Leo

Short answer is no.

Did research but have not developed what I believe to be a feasible solution for the MD as a whole.

There are three firms that typically truck wastewater:

- Dan Berger- based out of Pincher, usually dumps at the Town of Pincher site
- Locky Bell –usually works the area south of Pincher, dumps at the Town of Pincher site.
- CNP Waste –based out of the Pass, works the area west of Pincher, dumps at a station in Hillcrest and at the town of Pincher.

None of the operators expressed interest in hauling to Lundbreck unless their pick-ups were in that area.

The town of Pincher charges the operators \$100.00 per dump.

Last spring Dan Berger and Locky Bell were averaging 2 dumps per week each at Pincher the Pincher location, CNP usually took their loads to Hill Crest or to the Old Man river dam site if the loads originated from a provincial campsite.

Spoke with AE there are no standards or guidelines governing bulk waste dumping into municipal facilities.

Researched possible truck dumping stations at the Lundbreck, Town of Pincher and The Village of Cowley lagoons. To set up access roads and a fenced/controlled facility could run from \$75,000 to \$150,000 at each of the lagoon sites.

For the MD to assist the Beaver Mines store a possible solution that is within the MD's control is to allow their trucker access to the Lundbreck sanitary collection system at pre-arranged times and under supervision of a MD employee. I would suggest picking a manhole near the end of the piping system upstream of the Lagoon and for the operator to insert a removable screened basket that fits into the manhole to catch anything that may plug the line.

One of the final solutions maybe to install an offset manhole with controlled access in the area of the concrete plant in Lundbreck.

Helps this little bit helps for now.

Jim

From: Leo Reedyk [mailto:LeoReedyk@mdpincercreek.ab.ca]
Sent: Wednesday, November 27, 2013 7:50 AM
To: Bester, Jim
Subject: FW: disposal fees

MD OF PINCHER CREEK

APRIL 15, 2014

TO: Wendy Kay, CAO

FROM: Leo Reedyk, Director of Operations

SUBJECT: TRAVIS - Road Data Services Ltd. Over Weight/Dimension Permit Fees

1. Origin

The Alberta Government has implemented its Transportation Routing and Vehicle Information System (TRAVIS) to generate road permits for the transportation industry. In order for the transportation industry to get permits from the TRAVIS system they call on service providers to input their requirement.

2. Background:

Road Data Services Ltd. (RDS) is a leading provider of permits to the transportation industry including a contract with the MD of Pincher Creek. Road Data Services is recommending that the Municipality initiate a fixed fee to cover the cost of issuing a permit. They recommend the fee be established at \$15.00 per permit.

RDS has based their recommended fee schedule on averages of permits granted and kilometres of road within municipalities. Although this gives a false impression of the potential cost and or revenue it does provide a basis to review the proposal. Attached is a revenue statement for 2013 based on the \$15.00 per permit.

Also included is a recommended answer to questions on the Alberta Transportation questionnaire for permit fees.

3. Recommendation:

THAT the report from the Director of Operations, dated April 15, 2014 regarding the TRAVIS – Road Data Systems Ltd. Over Weight/Dimension Permit Fees be received;

AND THAT Administration be instructed to reply back to Alberta Transportation and Road Data Services Ltd as recommended;

AND FURTHER THAT the Municipalities Policy Manual, Appendix "A" - Schedule of Municipal Charges be amended to include the \$15.00 administrative fee for Over Weight/Dimension Permits.

Respectfully Submitted,

Leo Reedyk



Attachments: Email on Travis Fee Requirement
 Revenue Statement

Reviewed by: Wendy Kay, Chief Administrative Officer *W. Kay*

Date: *April 15, 2014*

Leo Reedyk

From: Nasha Shorey <nasha@roadata.com>
Sent: Monday, April 14, 2014 11:34 AM
To: Leo Reedyk
Subject: TRAVIS Revenue Sharing Information
Attachments: TRAVIS MJ Fee Requirement Form.pdf; TRAVIS Net Revenue Estimate - M.D. of Pincher Creek.pdf

Good Morning Leo,

It was nice to speak with you this morning – I appreciate you taking my call.

As we discussed, I am forwarding you some information on the TRAVIS Revenue Sharing program. Based on the information provided by Alberta Transportation, our recommendation for a “fixed” administrative fee is as follows:

- **Fixed Municipal Fee**

As with all other fees that a Municipality charges, the fee should be “reflective” of the process needed to perform the task. The agreement allows the Municipality to set the fixed (or administrative) fee to what they want, however, it should be “reasonable” to the task required. **We recommend that Municipalities follow what was initially proposed for an administrative fee of \$15.** As per the contracts in place today, Roadata will invoice Municipalities \$13 for each approval granted and thus keeping the Municipality in a positive revenue position. This would be the initial position, however, as per the agreement, fees can be changed with 6 months notice so there is a mechanism to change fees if it is determined there needs to be an adjustment.

Alberta Transportation has sent all Municipalities a “TRAVIS MJ Fee Requirement Form” that is required to be filled out and returned to Alberta Transportation – I have attached it for your reference. Our recommendation in completing this form is:

Question 1: Does your Municipality charge a fixed municipal fee for permit approvals: **YES**
If Y, is the fee the same for all permit types: **YES**
If Y, what is the fee? **Enter the fee the M.D. has decided to charge**

Question 2: Does your Municipality charge a permit cancellation fee: **YES. We recommend that a cancellation fee is charged to cover the administrative cost of approval services in the case of a permit being cancelled.**
If Y, please detail the cancellation fees: **We recommend that the cancellation fee matches the fixed fee the M.D. would charge.**

Question 3: Does your Municipality charge GST for the fixed fee: **This is up to each individual Municipality. Roadata will be invoicing GST for approval services.**

Question 4: Does your Municipality charge GST for the cancellation fee: **This is up to each individual Municipality. Roadata will be invoicing GST for approval services.**

Question 5: Does your Municipality provide a discount for auto-approved permits: **NO**

I have attached an estimation of permit revenue for the M.D. of Pincher Creek. This estimation is based on 2013 TRAVIS and RDS permit approval numbers, a \$15 fixed administration fee and 911 KM's of total roadway within your Municipality. Also included is the Roadata fees associated with our contract. Please keep in mind, actual revenue numbers will vary due to permit volumes, amount of Municipal roads used during a specific move and if a different fixed

administration fee is chosen by the Municipality. (Please note that the attached estimation does not include the deferred fees that the M.D. of Pincher Creek has with Roadata in regards to the transition into the TRAVIS program.) Our goal remains the same, to offer our partnered Municipalities a cost neutral program that will not impact your Municipal budget in a negative way.

I hope that this provides you with some direction concerning the revenue sharing.

I know that there is a lot of information here, so if you need any clarification or have any questions, please do not hesitate to contact me as I would be happy to help in any way I can.

Thanks again Leo.

Have a great week,

Nasha Shorey
Communications Manager
Roadata Services Ltd.
Direct Line:

Phone: 403-356-2688

Permit Center:

Phone: 888-830-7623

Administration:

Phone: 403-314-9500

Fax: 403-341-7467

www.roadata.com

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ESTIMATE OF TRAVIS NET REVENUE

The following information is based on 2013 TRAVIS and Roadata Services (RDS) permit volumes.

TRAVIS TOTAL for 2013 =	352
RDS Issued NON-TRAVIS =	<u>6</u>
TOTAL APPROVALS =	358

ANTICIPATED REVENUE - ALBERTA TRANSPORTATION

The following figures are based on total approvals processed in 2013. It is based on a TRAVIS Administrative fee was set at \$15.

Calculated on 358 Permit Approvals in 2013

TRAVIS Administration Portion @ \$15 per Approval (Permit approval process and data upkeep)	=	\$ 5,370
TRAVIS Weight X Distance @ \$14 avg. per Approval (Gross Vehicle Overweight Fee - estimated)	=	<u>\$ 5,012</u>
TOTAL Annual TRAVIS Revenue to Municipality (est.)	=	\$ 10,382

TRAVIS DATA AND APPROVAL CONTRACTS

ANNUAL MAINTENANCE FEE - MUNICIPAL PERMIT DATA

RDS will ensure that ALL permit related data will be captured and maintained within the RDS Servers and when possible within TRAVIS. This provides a 100% back up of all data within our servers for security and peace of mind if TRAVIS is unavailable.

Annual Data Management Fee of \$1.00 per KM roadway	=	\$ 911
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PER PERMIT SERVICE FEE – DATA / APPROVAL

Full Approval Services will provide your Municipality with 24 / 7 coverage for Industry and will also accommodate requirements that may not currently be handled by TRAVIS.

RDS Full Service cost:

Service Fee @ \$13 per Approval X 358	=	\$ 4,654
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SUMMARY - BASED ON 2013 VOLUME

Total REVENUE to the Municipality (est.)	=	\$ 10,382
RDS cost for Data Maintenance and Approval Service (est.)	=	<u>\$ 5,565</u>
NET REVENUE TO THE MUNICIPALITY (est.)	=	\$ 4,817

Please Note

These figures are based on estimates only. Actual revenue and expense will vary and is dependent on monthly permit volume and fees set by the Province and Municipality. Overweight permit revenue will vary as it is dependent on axle weights and amount of your Municipal roadway used.

Rodata Services Ltd.

Tel: 1.403.314.9500
Fax: 1.403.341.7467
www.rodadata.com

4716 – 60th Street
Red Deer, AB
T4N 7C7





TRAVIS Multi-Jurisdiction Municipal Permit Fees

Thank you for being a part of TRAVIS Multi-Jurisdiction and the sharing of permit fees.

As noted in the signed agreement, the Province will distribute to participating municipalities, on a quarterly basis, a pro-rated portion of the over-the-road permit fees collected for overweight vehicles. This "variable fee" is defined in the agreement as a prorated fee based on the percentage of actual distance travelled by a permitted commercial vehicle on roads located within the Municipality where the Municipality has direction, control and management of that road. No action is required in order to receive this funding.

This package is being sent in order for Transport Engineering Branch to enter any fixed municipal fees into TRAVIS so they can be charged as part of the overall permit fee and distributed to the municipality.

The agreement defines the "Fixed Municipal Fee" as the fee that the Municipality is authorized to charge permit applicants in accordance with the *Municipal Government Act* for overweight permit approvals where the Municipality has enacted a bylaw restricting overweight loads and includes the costs of services attributable to approvals for overdimension permits where required to do so pursuant to the applicable permit;

In order to ensure that the correct fee information is entered into TRAVIS, please answer the following questions:

1 Does your municipality charge a fixed municipal fee for permit approvals (Y/N)?

- If N, the variable fee will be collected by TRAVIS and distributed quarterly. Please skip to the end of the form.
- If Y, is the fee the same for all permit types (Y/N): _____
 - ◆ If Y, what is the fee? \$ _____
 - ◆ If N, please detail the fixed municipal fees for each permit type (a list of permit types appears at the end of this document). TRAVIS has the ability to set fixed fees by vehicle width and height, if you provide additional services to review and approve these permit applications. If this is the case, please detail your fees below.

- 2 Does your municipality charge a permit cancellation fee (Y/N)? _____
- If N, please skip to the next question.
 - If Y, please detail the cancellation fees below
- 3 Does your municipality charge GST for the fixed fees (Y/N)? _____
- If Y, please provide your GST number: _____
- 4 Does your municipality charge GST for the cancellation fee (Y/N)? _____
- If Y, please provide your GST number: _____
- 5 Your municipality may choose to have TRAVIS auto-approve certain permits to avoid manual reviews. The rules for auto-approval are under municipal control and will dictate how TRAVIS works for you. TRAVIS has the ability to provide a fee discount for auto-approved permits. Does your municipality provide a discount for auto-approved permits (Y/N)? _____
- If Y, what is the discount (can be a dollar amount or the full fixed municipal fee)
\$ _____

Permit Types:

The following are the types of permits that the listed fee(s) can be applied too. Please select the appropriate permit types by listing the numerical number that is beside it or write in "ALL" if you would like all the permits to be applicable.

1. Advance Rig Move Detail permit
2. Drilling Rig Move (Advance Permit)
3. Industrial Park Single Trip Overweight/Overdimension
4. Load Adjustment Permit
5. Municipal Single Trip Dimension (Only applies to Cities, Towns and/or hamlets with a population in excess of 10 000 persons)
6. Municipal Single Trip Overweight/ Overdimension
7. Municipal Single Trip Overweight/ Oversize for Drilling Rig
8. Permit for Hauling Commodity on Return Trip
9. Single Trip Overweight/ Overdimension Permit
10. Single Trip Overweight/ Overdimension for Drilling Rig
11. Single Trip Overweight for Hauling Licensed Equipment
12. Single Trip Overweight/ Overdimension Permit for Empty Equipment



New Municipal Permits:

Four new municipal permit types have been created.

RIGWT_MR – Municipal Single Trip Overweight/ Overdimension for Drilling Rig

STDIM_MR – Municipal Single Trip Dimension

STWT_MR – Municipal Single Trip Overweight/ Overdimension

STWT_MIP – Industrial Park Single Trip Overweight/ Overdimension

Vehicles that are covered by Provincial Multi-Trip Overweight Permits, such as service rigs, mobile cranes, etc., can be required to apply for a municipal single trip permit to utilize municipal roads. Variable Fees for the new municipal permits will be based on the municipal road distance. Municipal Fixed Fees, if charged, will also be applied.

The STWT_MIP is a no cost permit that allows carriers to travel within an industrial park.

Regulation Changes:

Please note that the Commercial Vehicle Dimension and Weight Regulation has been amended so that travel within urban boundaries are no longer nil fee.



Municipal Authorization:

Please have an authorized municipal official sign below:

The information provided on this form is true and correct and meets the Municipal Government Act and Traffic Safety Act.

Per:

Date

Please return the signed form by one of the following methods:

Mail:

Kerry Leslie,
Alberta Transportation
#401, 4920 – 51 Street
Red Deer, AB, T4N 6KB

Fax:

403-340-5092, attention Kerry Leslie

Email scanned copy to:

Kerry.Leslie@gov.ab.ca

Operations Activity Includes:

- April 10, Regular Staff and Management Meetings;
- April 14, Maintenance Management System Web Demo.

Agricultural and Environmental Services Activity Includes:

- Dams, monitoring and managing;
- Quarterly CFIA audit for dead stock program.

Public Works Activity Includes:

- Fill potholes in Lundbreck;
- Spot gravelling to repair bad sections of road;
- Picking up snow fence.

Capital Project Update:

- Regional Water –
 - Treatment Plant – Plant commissioned, awaiting Alberta Environment approvals;
 - Lundbreck Tie In – significant completion achieved;
 - Regional Pipeline – Contractor to be back on site after Easter.
- Administration Building Progress is continuing minor deficiencies are being repaired.

Upcoming:

- Grader training for operators week of April 22nd;
- April 22, Regular Council meeting;
- April 30 and May 5 Council road tour;
- Hiring of summer and seasonal staff.

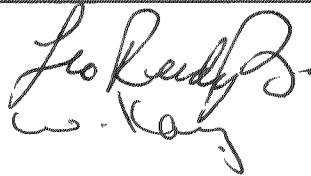
Recommendation:

That the Operations report for the period April 1, 2014 to April 16, 2014 be received as information.

Prepared by: Leo Reedyk

Reviewed by: Wendy Kay

Submitted to: Council



Date: April 16, 2014

Date: April 16, 2014

Date: April 22, 2014

Municipal District of Pincher Creek 2014 Call Log Concerns

4	April 1, 2014		<p>Resident came into administration office again to inquire about the low level crossing on TR 8-2 west of RR 1-5. He is looking to re-establish the crossing that was there prior to 1995 to enable him to get equipment to his land as the bridge is not large enough. Staff looked into it and replied to him that the crossing was on his neighbours property not the MD road ROW and that as the stream is a class A water body (fish bearing) a low level crossing is no longer an option.</p>	
1	April 1, 2014		<p>The Riviere Hill is very muddy, trucks are struggling to get up as well as the school bus. Exact Location: RR 30-3 South of Shell Hwy.</p>	<p>Resident had already brought this to our attention and action was being taken, caller was on the aggressive side.</p>
1	April 1, 2014		<p>The Riviere Hill is very muddy, trucks are struggling to get up as well as the school bus. Exact Location: RR 30-3 South of Shell Hwy.</p>	<p>Supervisor went to investigate, talked to resident onsite and contacted operator to initiate action. Hired contractors to haul gravel along with us for a couple days to get the road back to shape.</p>

Municipal District of Pincher Creek 2014 Call Log Concerns

4	April 2, 2014		Peronal visit into Admin. Property Owner stopped in yesterday to raise a concern with drainage on Young St in Pincher Station. He indicated the water from the North side of the street comes under the street through the culvert and runs through his yard rather than down the ditch around his yard making his yard unusable. Staff looked on the way home, and another look in the morning. He needs a culvert under his approach, some backstop at his property lines as the water does not flow west as I think it is because of his approach.	A Culvert should be installed in the ROW across his aproach to assist in draining water from the south ditch.
3	April 3, 2014		PW took the call, Concern Large old style TV in the ditch. Exact location Christy Mines road / Rg. Rd. 30-3.	PW took the call and advised caller that PW would pick it up.
1	April 3, 2014		In the east ditch, the ditch needs to work, it has the wrong slope, water drains the wrong way. Exact Location: SE 32-03-28 W4. Rg. Rd. 28-5.	Looked into the ditch in question and it is the owners driveway after it departs the road allowance.
5	April 4, 2014		Water has been over topping an approach on the North Burmis Road. Exact Location: North Burmis Road in the new construction.	Supervisor is going to meet resident on location to fully comprehend the problem to determine a fix.

Municipal District of Pincher Creek 2014 Call Log Concerns

3	April 4, 2014		<p>His cistern is hooked up to the raw water line feeding the Cowley plant and it has started to overflow. The valve was supposed to be closed 5 years ago. Exact Location: SE 09-07-01-05</p>	<p>Completed by system operator. On April 04, 2014. We have been pressure testing the system and it appears that the valve was mostly closed and maybe clogged with rust and when the pressure came up the rust was dislodged. The valve was exercised and with persuasion finally broke free and closed. No further issues have been reported.</p>
3	April 4, 2014		<p>Would like operator to touch up the top of his hill . 7 gates Road. Exact Location: NE 06-06-02-05.</p>	<p>Completed on April 7.</p>
4	April 4, 2014		<p>Water is coming down unimproved road. 7-2 and running over the main road 30-1A. Exact Location: NW 11-07-30-04</p>	<p>Complete by operator on April 4. Supervisor directed operator to carve a trench across 7-2 to keep the water off the main road and fix the trench on Monday April 7 once the water has receded.</p>
1	April 7, 2014		<p>Dick was very happy with the work that was done to get the Riviere hill back into shape. He complemented the response time, the dedication of the operator and the commitment of the MD made to fix the problem. Exact Location: RR 30-3 South of Shell Hwy.</p>	<p>Supervisor passed the message onto operator.</p>

Municipal District of Pincher Creek 2014 Call Log Concerns

3	February 11, 2014		Concern is that Tapay Rd. is drifted in. Exact location: Past Tapay on Carbondale Rd.	Completed by operator on Feb 11, 2014. inspected & reported to supervisor about 3" of snow & a couple finger drifts but Rd. was passable with no problems. Operator wiped off the small drifts.
4	April 10, 2014		Concern is that the road is getting bad, and needs work done to it.	Information passed onto supervisor on Apr 10.
5	April 15, 2014		At the end of the new construction on the North Burmis Road the road going west up the hill. We open the road in the spring every year on request. (Rd going to Wolberts).	Request printed and passed onto supervisor for follow up.
3	April 9, 2014		Hill at her place needs a grader due to run off from the last melt and worried that it can be an ongoing issue this spring.	Passed onto supervisor, Both graders in the area are off of work today.
2	April 11, 2014		Staff ran into resident at the AES Luncheon and he asked if we knew anything about who is tracking rig mats into RR 28-5 North of TWP Rd. 5-0 As it is a undeveloped road the backhoe pulling mats is rutting it up.	We have a road use agreement for the power line construction

MD OF PINCHER CREEK

April 11, 2014

TO: Reeve and Council
FROM: Roland Milligan, Director of Development and Community Services
SUBJECT: **Land Use Bylaw, Amending Bylaw 1251-14, Rezoning**

1. Origin

- On Thursday April 10, 2014, with the required fee, the MD received an Application for Amendment to the Land Use Bylaw for a portion of the SW 10-7-29 W4M.
- The amendment proposes to redesignate a portion of the parcel from the current designation as Agriculture – A to Multi-Lot Heavy Rural Industrial.

2. Background/Comment

- There is currently a sand and gravel operation on the parcel (Natural Resource Extractive Use within Land Use Bylaw).
- This operation has existed for numerous years and it as a point where the major portion of the resource is depleted and the owner has begun the reclamation process of the site.
- The purpose for the rezoning is to allow for Outdoor Storage use. The following is the definition from the LUB:

6.102 Outdoor Storage

The use of land with or without attendant buildings for the outdoor storage of equipment, materials or vehicles, or processed or unprocessed resources or materials, except those goods or materials which are hazardous. For the purposes of this bylaw, "Outdoor storage" uses are limited to those uses that require minimal on-site improvements, service and public amenities or facilities. "Agricultural / Industrial machinery sales rental and service", "Construction supply and contractors", "Equipment sales, rental and service", "Natural Resource Extractive", "Hazardous or offensive industries" and "Vehicle sales and rental" are separate uses.

- The parcel is located adjacent to Highway No. 3 and is also within the Oldman River Reservoir Area Structure Plan. The proposal will require circulation to the required provincial department as it is within the 400m preservation buffer.
- The area to be rezoned is primarily comprised of a large flat gravelled area.
- The applicant intends on utilizing the portion zoned MHRI for the possible lay-down area of the proposed Riverview wind farm that is currently going through the development process.
- The proposed use of Outdoor Storage is a permitted use in the MHRI land use district.
- The applicant also wishes to be able to use the site in the future for outdoor storage of other items. Temporary rig storage or the like. This could be done with the permitted use development permit application process.

3. Discussion

- Amending Bylaw No. 1251-14 has been prepared and is being presented for first reading (Enclosure 3).
- A public hearing date will also be required to be set.

4. Recommendation

- That Council give first reading to Bylaw No. 1251-14 and schedule the required public hearing for 1:00 pm in the Municipal District Council Chambers on May 27, 2014.

Respectfully Submitted,

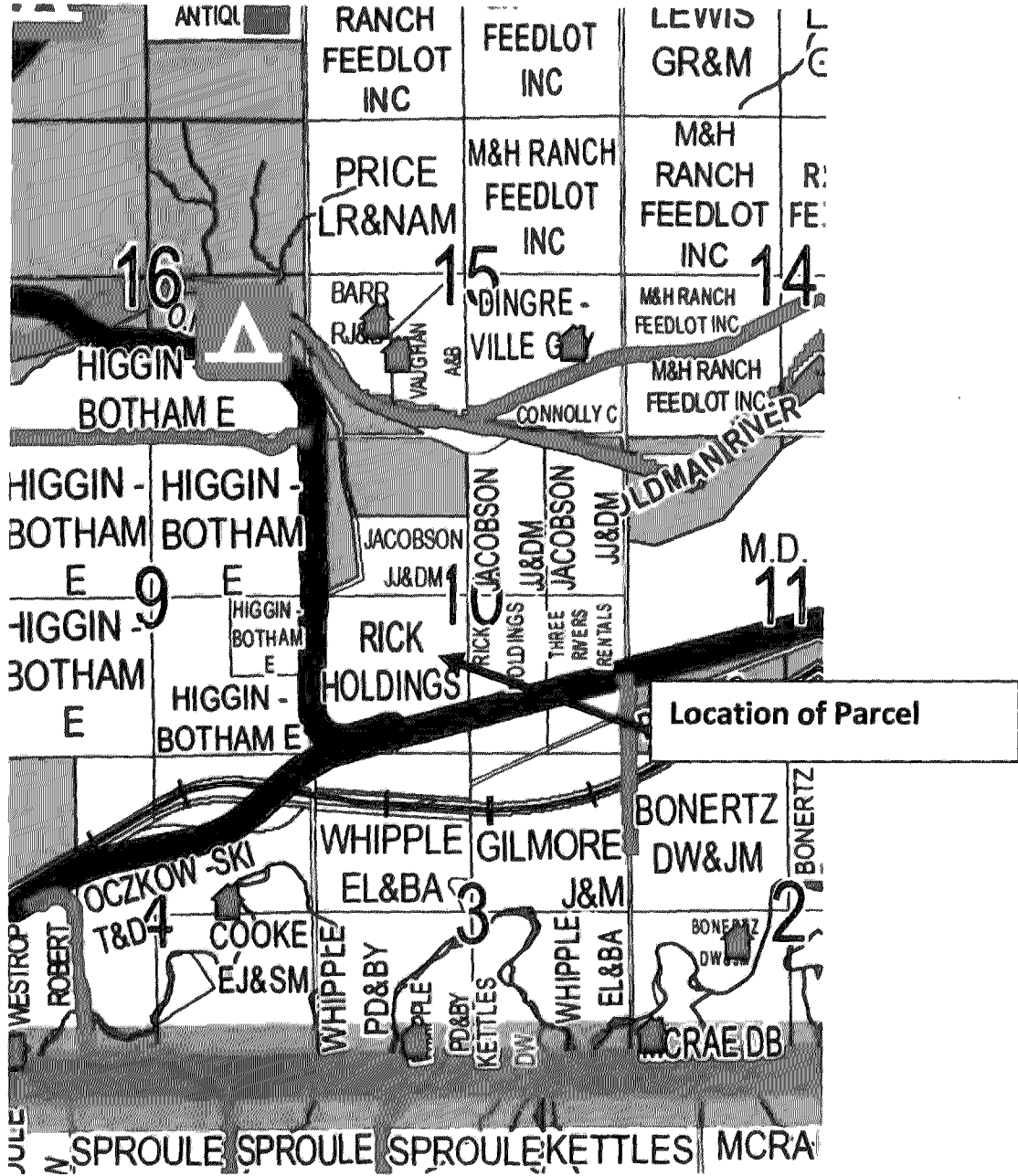
Roland Milligan

Enclosure(s): 1) Application
2) Map
3) Bylaw No. 1251-14

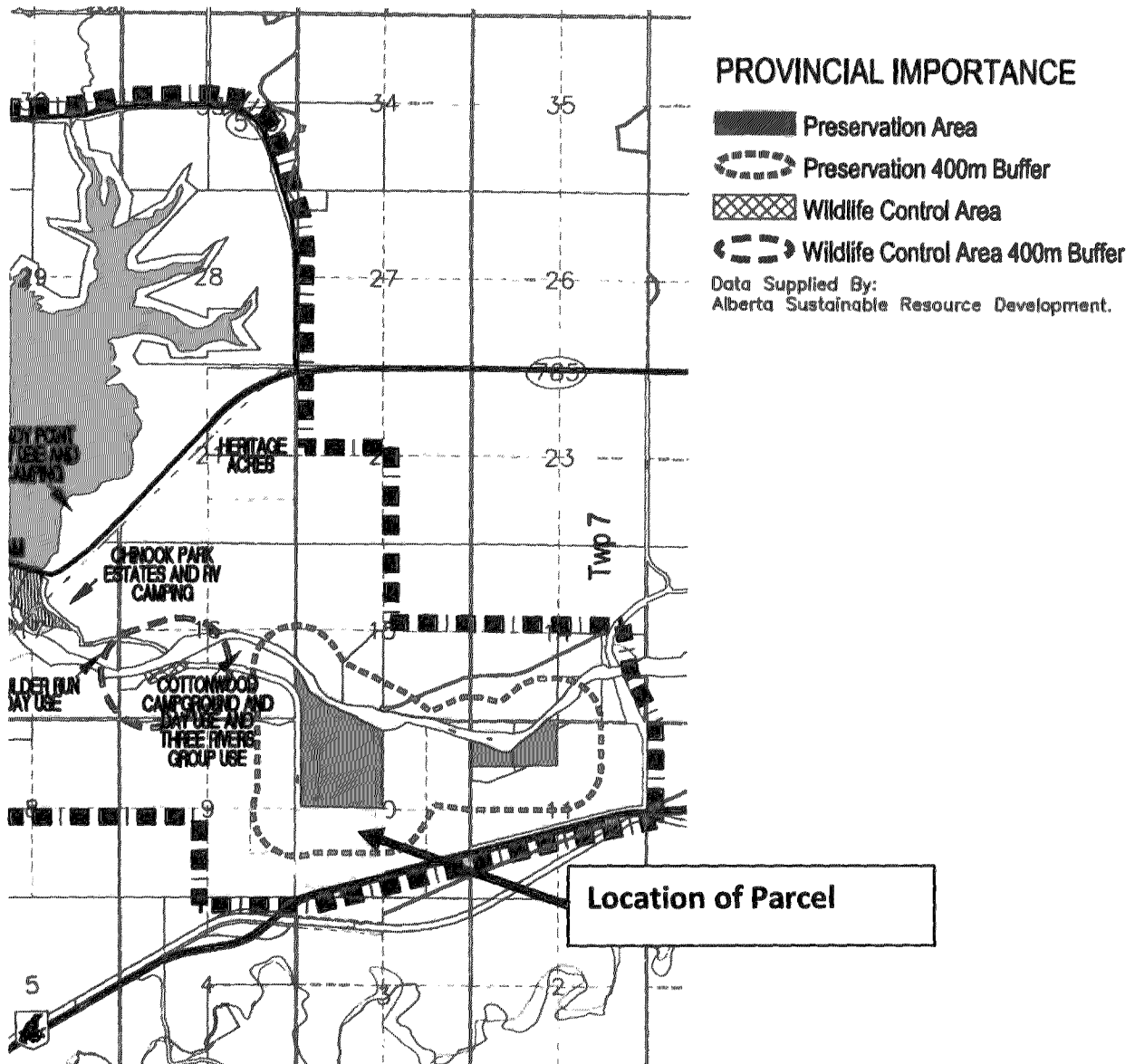
Reviewed by: Wendy Kay, CAO

April 16, 2014

**Location of Requested Redesignation
Portion of SW 10-7-29 W4M**



From Map 5 of the Oldman River Reservoir Area Structure Plan



MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
APPLICATION FOR AMENDMENT TO THE LAND USE BYLAW

PERMIT FEE \$ 600^{xx}~~100~~

RECEIPT NO. _____

I/We hereby make application to amend the Land Use Bylaw.

Applicant: EARL F. HIGGINBOTHAM

Address: BOX 1227
PINCHER CREEK, ALBERTA, CANADA Telephone: _____

Owner of Land (if different from above): TOK 1W0
TEL.: 403-627-4092

Address: _____ Telephone: _____

Lot _____ Block _____ Registered Plan _____

or Certificate of Title _____

Quarter SW10 Township 7 Range 29 Meridian 4

AMENDMENT PROPOSED:

From: Agricultural (See outlined area)

To: Multi-Lot Heavy Rural Industrial

REASONS IN SUPPORT OF APPLICATION FOR AMENDMENT:

To use existing gravelled area for industrial storage of construction equipment, Wind Farm Components and maintenance gear as well as any other storage requirements.

I/We enclose \$ 600.00 being the application fee.

DATE: 10/04/2014

E F H
Applicant

E F H
Registered Owner

Information on this application form will become part of a file which will be considered at a public meeting.



Area to be Rezoned to Multi-lot
Heavy Rural Industrial

This is an aerial photograph overlaid with a zoning map. The map shows several large land parcels outlined in black. A specific parcel in the upper-middle section is highlighted with a white box and labeled as 'Area to be Rezoned to Multi-lot Heavy Rural Industrial'. Below it, another parcel is labeled 'SW 10-7-29 W4M Zoned Agriculture - A'. At the bottom of the map, a road is labeled 'Hwy 3'. The background is a grayscale aerial view of the terrain, showing fields, some structures, and a winding road.

SW 10-7-29 W4M
Zoned Agriculture - A

Hwy 3

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
BYLAW NO. 1251-14**

Being a bylaw of the Municipal District of Pincher Creek No. 9 in the Province of Alberta, to amend Bylaw No. 1140-08, being the Land Use Bylaw.

WHEREAS Section 639 of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, as amended, provides that a municipality must pass a Land Use Bylaw;

AND WHEREAS The Municipal District of Pincher Creek No. 9 is in receipt of a request to amend the land use designation of lands legally described as:

Portion of SW 10-7-29 W4M;

And as shown on Schedule 'A' attached hereto, from "Agriculture - A" to "Multi-lot Heavy Rural Industrial - MHRI";

AND WHEREAS "Multi-lot Heavy Rural Industrial - MHRI" designation is appropriate for outdoor storage;

AND WHEREAS The purpose of the proposed amendment is to allow for the establishment of an outdoor storage use.

NOW THEREFORE, under the authority and subject to the provisions of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council of the Municipal District of Pincher Creek No. 9, in the Province of Alberta, duly assembled does hereby ENACT THE FOLLOWING:

1. This bylaw shall be cited as "Land Use Bylaw Amendment No. 1251-14".
2. Amendments to Land Use Bylaw No. 1140-08 as per "Schedule A" attached.
3. This bylaw shall come into force and effect upon third and final passing thereof.

READ a first time this _____ day of _____, 2014.

A PUBLIC HEARING was held this _____ day of _____, 2014.

READ a second time this _____ day of _____, 2014.

READ a third time and finally PASSED this _____ day of _____, 2014.

Reeve – Brian Hammond

Chief Administrative Officer - Wendy Kay

Attachment
- "Schedule A"



LAND USE DISTRICT REDESIGNATION SCHEDULE 'A'



FROM: AGRICULTURE 'A'

TO: MULTI-LOT HEAVY RURAL INDUSTRIAL 'MHRI'

PORTION OF SW 1/4 SEC 10, TWP 7, RGE 29, W 4 M

MUNICIPALITY: M. D. OF PINCHER CREEK NO. 9

DATE: APRIL 11, 2014

Bylaw #: 1251-14

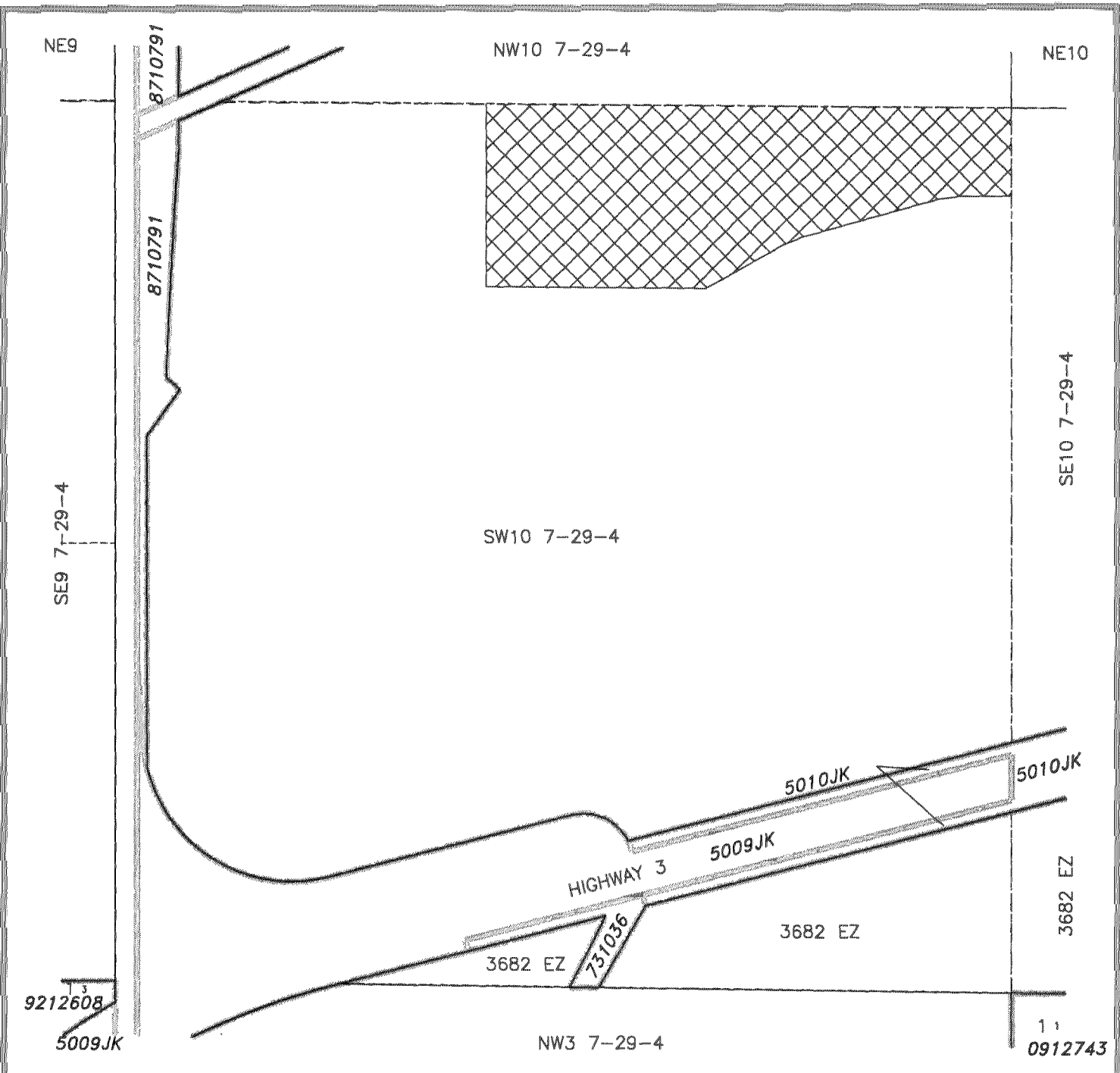
Date: _____



April 11, 2014 N:\Pincher-Creek-MD\Pincher-Creek-MD LUD & Land Use Redesignations\MD of Pincher Creek - SW10-7-29-4.dwg

MAP PREPARED BY:
OLDMAN RIVER REGIONAL SERVICES COMMISSION
3105 16th AVENUE NORTH, LETHBRIDGE, ALBERTA T1H 5E8
TEL. 403-329-1344

"NOT RESPONSIBLE FOR ERRORS OR OMISSIONS"



**LAND USE DISTRICT REDESIGNATION
SCHEDULE 'A'**



FROM: AGRICULTURE 'A'
TO: MULTI-LOT HEAVY RURAL INDUSTRIAL 'MHRI'

PORTION OF SW 1/4 SEC 10, TWP 7, RGE 29, W 4 M
MUNICIPALITY: M. D. OF PINCHER CREEK NO. 9
DATE: APRIL 11, 2014

Bylaw #: 1251-14
Date: _____



MAP PREPARED BY:
OLDMAN RIVER REGIONAL SERVICES COMMISSION
3105 16th AVENUE NORTH, LETHBRIDGE, ALBERTA T1H 5E8
TEL. 403-329-1344
"NOT RESPONSIBLE FOR ERRORS OR OMISSIONS"

M.D. of Pincher Creek No. 9 Statement of Cash Position

Month Ending March 2014

E3a

BANK STATEMENT C.I.B.C.	March	February
General Accounts		
Bank Statement Balance	-557,804.86	-655,887.38
Deposits After Monthend	822.50	2,506.72
Cash On Hand	300.00	300.00
Less Outstanding Cheques	126,191.00	271,890.84
Month End Cash Available (- Overdrawn)	-682,873.36	-924,971.50

M.D.'S GENERAL LEDGER	March	February
Balance Forward from Previous Month	-924,971.50	-941,458.51
Revenue for the Month:		
Receipts for the Month	1,574,867.84	1,381,114.36
Interest for the Month	0.00	211.47
Transfer from Short Term Investments	0.00	0.00
Disbursements for the Month:		
Cheques Written	374,688.73	1,102,790.65
Payroll Direct Deposits and Withdrawals	210,377.57	223,423.23
Electronic Withdrawals - Utilities and VISA	35,935.63	30,694.72
Banking Transaction Fees	253.82	219.83
Bank Overdraft Fees	577.60	4,242.34
Requisition & Debenture Payments	709,834.35	0.00
Transfer to Short Term Investments	1,102.00	3,468.05
M.D.'s General Ledger Balance at Month End	-682,873.36	-924,971.50

SHORT TERM INVESTMENTS - C.I.B.C.	March	February
T-Bill Funds for General Account	1,217.18	1,216.59
T-Bill Funds Public Reserve Trust	214,889.93	213,787.93
T-Bill Funds Bridge Repair Advances	105,041.18	105,041.18
T-Bill Funds MSI Capital Grant Advances	2,782.72	2,782.72
T-Bill Funds Performance Bonds	35,538.55	35,538.55
T-Bill Funds Lottery Board Account	2,175.26	2,175.26
T-Bill Funds Regional Water Advance	2,080.11	2,080.11
T-Bill Funds Federal Gas Tax Grant Advance	707,732.06	707,732.06
T-Bill Funds Tax Forfeiture Land Sales	3,468.05	3,468.05
	1,074,925.04	1,073,822.45

LONG TERM INVESTMENTS	March	February	Annual Rate of Return	Original Investment Date	Original Investment Amount
Financial Institution	Market Value	Market Value	in 2013		
C.I.B.C. Wood Gundy - Bonds	7,704,487.03	7,760,496.41	1.49%	Nov-88	1,255,915.75
Bank of Montreal Nesbitt Burns - Bonds	3,802,993.92	3,819,261.20	-2.23%	Jul-99	2,000,000.00
	11,507,480.95	11,579,757.61			3,255,915.75

COMMENTS

April Items of Note	Amount
Revenue In - Regional Water System Advances	
Revenue In -	
Expense Out - Debenture Payments	
Expense Out - School Requisitions	
Expense Out -	

This Statement Submitted to Council this 22nd Day of April 2014.


Director of Finance

MUNICIPAL DISTRICT OF PINCHER CREEK

April 16, 2014

TO: Reeve and Council

FROM: Wendy Kay, Chief Administrative Officer

SUBJECT: Fire Guardians - Appointment

1.0 Origin

Forest and Prairie Protection Act legislates that each year the Council must appoint Fire Guardians.

2.0 Background

Forest and Prairie Protection Act Section 4 (2) states the following:

“Each year before April 1 the council of a municipal district shall appoint, for a term not exceeding one year with effect from the beginning of April, a sufficient number of fire guardians to enforce this Act within the boundaries of the municipal district.”

Chief Cox has provided several names that he is recommending to be fire guardians appointed under this legislation.

Council should also note that under the *Forest and Prairie Protection Act* Section 4 (3) the chief elected official, each councillor and the chief administrative officer are by virtue of their offices fire guardians in and for the municipal district.

3.0 Recommendation

THAT the report from the Chief Administrative Officer, dated April 16, 2014, regarding appointment of fire guardians, be received;

AND that Council appoint the following persons as fire guardians for the Municipal District of Pincher Creek for the period April 1, 2014 to March 31, 2015:

- Jennifer Fisher-Sundberg
- Anne Molnar
- Tammy Jack

- Steve Oczkowski
- Allen Tapay
- David Cox
- Pat Neumann
- Lynn Brasnett

Respectfully submitted,

A handwritten signature in cursive script that reads "W-Kay".

Wendy Kay

Report of the Upgrade of Facilities Southern Alberta Summer Games

REPORT DATE: March 24, 2014

BACKGROUND/HISTORY: Pincher Creek submitted a bid to host the 2014 Southern Alberta Summer Games in 2012. At that time it was thought that any major upgrading of facilities would not be required. However there are some areas that come to light where additional funding is required to prepare the facilities to a desirable standard. The 2014 budget was prepared in 2012 at which time, Pincher Creek had not been awarded the Games. Therefore, the 2014 Sport Field Operational Budget does not reflect some of the additional costs required for maintenance/upgrading i.e. shale, topsoil/clay, sand, facility repairs etc. Therefore, a special request for consideration is being presented to Councils.

1) Track – \$3500 was approved in the 2013 budget for the survey/re-lining of the track. This is a rather specialized thing due to the measurement and layout of the lines for various starts/distances etc. As well, a regular line painter makes the lines too wide with overspray etc. so a modified painter is required. The track was last painted in 2003 and there are still some faint markings remaining. The individual that did this work for us initially was contacted (he just re-did Taber's lines last year). His quote was \$9,000 - \$10,000, more than what was budgeted, so the work was not completed in 2013. The quote includes pressure washing lines/preparing the track for painting, any measurements or special markings needed and the actual product/painting. He does repairs as needed as well to prepare the surface. Therefore the additional budget required could be up to \$6,500. A letter has recently been sent to the Legion to see if they would be interested in contributing to this project as they originally contributed to the construction of the track. Other repairs to the judges stands, pits etc. will be covered through the operational budget/summer games budget. The only other option could be to manually line the track which takes considerable time, and other starting lines etc. would have to be spray painted. If the markings/lines are not kept up on a permanent basis, the track may have to be resurveyed again to designate the lanes. Note: Council passed a resolution at the March 24, 2014 meeting to approve up to \$6500 from their General Contingency Reserve for this project.

2) Lions Ball Park Dugouts & Field – The Summer Games Committee toured facilities in summer 2013 and it was determined that the Lions Park dugouts were in poor condition. The retaining wall inside the east dugout was leaning and some wood/supports were rotten. The dugouts were removed in fall 2013 for safety reasons and the dugout holes filled in and levelled with temporary fence panels put in place where the dugouts had been. An estimate has been received to rebuilt dugouts with a slab on grade and wood structure to be covered with metal, similar to those located at Juan Teran Park. A quote has been received for up to \$16,000 depending on the finishes. A grant application for \$12,000 was made to the Lethbridge Foundation and as well, the Lions Club were approached for a donation. Other expenses such as fence repair will be covered through the operational budget. Lions Ball Park is one of the most used (and loved) baseball diamonds in Town. The washroom facility was just replaced in 2013 and the replacement of dugouts will keep this facility in good repair for many years to come. Note: Since the presentation to Town Council on March 24, 2014, confirmation was received for a \$10,000 grant from the Lethbridge Foundation and a \$1,500 donation from the Lions Club towards this project, therefore the balance of the project budget is \$4,500.

3) **Ball Diamond Shale** – Shale has not been added to the diamonds for some time and we do not have a stock pile anymore. Shale fines blow away leaving only bigger stones on the surface. Diamonds need to be topped up from time to time to address the surface and drainage. At the Lions Park Diamond, the infield is low and water is collecting quite badly along the first and third base lines. The diamonds at Juan Teran and Sproule also need to be touched up as well as there are low spots. The shale product is not readily available in Southern Alberta anymore but a source has been found in Drumheller. The cost of shale is \$65/yard and it is estimated that 120 yards will be needed (3 loads). The total cost for shale is \$7,800 and trucking costs would be \$3,150 for a total of \$11,000. This specific expense was not included in the 2014 operational budget and cannot be absorbed in the general repairs and maintenance budget of sport fields.

3) **Beach Volleyball** – It was anticipated that the existing court would have to be upgraded for the Games i.e. edges evened out, some sand removed/replaced, new net standards etc. However, two courts were needed for the Taber Games in 2013 (two permanent courts upgraded) and two courts were needed in Raymond 2012 (one permanent court and one temporary court). Therefore we are anticipating that a second court will be required in Pincher Creek as well. Consideration has been given to whether the court should be permanent or temporary, as well as the best location. The recommendation is that a second temporary court be located at Juan Teran Park, close to the existing one for ease of running the event. A temporary court is recommended as although we run a summer beach volleyball program, one court has been adequate and there has not been a need for a second court to date for tournaments etc. The sand would be placed on the ground and removed after the Games (this costs less than excavating a pit etc.). The removed sand could be stock piled for future replacement of the existing court or perhaps used by the Golf Course (beach volleyball sand is the same product as what is used for golf course sand traps). The type of sand we have used in the past is not really suitable as it packs hard and hurts the feet and other body parts when you land on it - it needs to be very clean and very fine. The beach volleyball sand product that should be used is not available in Pincher Creek area and would have to be trucked from Nobleford. The cost for 232 tonnes of volleyball sand (7 loads) is \$38.10 per tonne plus FSC in the amount of \$150/load for a total of \$9889. The trucking cost would be \$ 3,150 and incidentals for standards/cement would be \$2,000 for a total of \$15,000. This would be enough sand to upgrade the existing court and build a temporary court. This does not include the costs of removing the old sand from the existing court as this work can be done by the Town. A quote on contract preparation work/replacement of the sand will be presented at the Council meeting. **Note:** Council asked that the Golf Club be contacted as to their needs for this type of sand and their replacement schedule.

Some of these items have come to light in the past few months after inspection of facilities and a closer review of previous Games schedules. With the Games only a few months away, we are needing to commit to a plan as it will affect the Games sport schedules and the approach to the maintenance on these facilities this spring.

Regarding other sports, the Chair of the Shooting events has approached the MD of Pincher Creek for additional gravel for the Gun Range/parking lot. The MD Council made a decision on this matter at their recent Council meeting.

ALTERNATIVES:

- That the Track not be re-painted and that a manual limer be used for marking the lanes at Summer Games and future track meets.
- That the Lions dugouts not be replaced and that benches be installed for the players in 2014/in future.
- That shale is not added to the diamonds this year or that a lesser amount be ordered.
- That the second beach volleyball court be developed on a permanent basis at another location.
- That certain beach volleyball events be cancelled or the number of teams be limited in order to run all events on one court.
- Trucking costs could be reduced if the Town/MD could undertake to haul some loads (especially runs to Nobleford for beach volleyball sand). Also, local contract truckers could be approached to donate a trip in support of the Summer Games and be recognized as a Games sponsor for an in kind donation.

FINANCIAL IMPLICATIONS:

Funding for these projects could be funded from the General Contingency Reserve. Should Summer Games fundraising, grants or donations be received towards or to cover any of these project costs, only the balance of funding from the Town will be required.

PUBLIC RELATIONS IMPLICATIONS: The Summer Games are an opportunity to showcase our community and facilities. In addition, they are often an impetus to upgrade our facilities and leave a legacy. Some of the facilities such as the track are only used for a short season i.e. every day for 2 months, but should be maintained or we will lose them for future use. The other maintenance items, if not done this year, would eventually be undertaken to keep facilities in good repair for usage.

CONCLUSION/SUMMARY: Administration recommended that the Council for the Town of Pincher Creek agree to fund the sport facilities upgrading as presented in order to prepare to host a successful Southern Alberta Summer Games.

Note: Town Council passed a resolution at the March 24, 2014 Council meeting to approve funding the balance of the track lining project and directing that a decision on the remaining projects be brought back to the April 14, 2014 meeting to allow time to explore donations of trucking, coordination with the Golf Club re: volleyball sand and to hear back on grants or service club donation requests.

April 16, 2014

TO: Reeve and Council

FROM: Wendy Kay, Chief Administrative Officer

SUBJECT: Kilometric Rates

1.0 Origin

Kilometric rates are adjusted annually (usually January 1), for employees use of their own vehicle to travel to and from meetings, conventions, etc.

2.0 Background

Traditionally kilometric rates have been adjusted every January 1, based on the updated Appendix B of the National Joint Council and as per Council policy. In 2014 the new rates were delayed due to a complete review of how these rates are established. Attached please find a communique from the National Joint Council explaining this review.

2014 rates have now been posted and they are significantly lower than the 2013 rates (51.0 cents per kilometre (2013) to 44.0 cents per kilometre (2014), for Alberta. These new rates are effective April 1, 2014. Prior to making the adjustment internally it was thought that Council should be made aware of this significant drop for the rates paid per kilometre.

There are a couple of options Council should consider in discussing this matter:

1. Accept the new rates as posted and as per Council policy, effective April 1, 2014.
2. Determine that you wish to pay a higher kilometric rate than those posted.

If Council is in favour of this option, they would be required to waive policy for this year, or to amend the current policy for future years.

3.0 Discussion

Council discussion and direction is requested.

Respectfully submitted,



Wendy Kay

Attachment



National Joint Council

Appendix B - Kilometric Rates - Modules 1, 2 and 3

Effective April 1, 2014

See related Communiqué: <http://www.njc-cnm.gc.ca/doc.php?did=604&lang=eng>.

The rates payable in cents per kilometre for the use of privately owned vehicles driven on authorized government business travel are shown below:

Province/Territory	Cents/km (taxes included)
Alberta	44.0
British Columbia	48.0
Manitoba	47.0
New Brunswick	50.5
Newfoundland and Labrador	53.0
Northwest Territories	63.0
Nova Scotia	51.0
Nunavut	61.0
Ontario	57.0
Prince Edward Island	50.5
Quebec	51.5
Saskatchewan	46.5
Yukon	62.5

Note:

The kilometric rate payable when a Canadian registered vehicle is driven on government business travel in more than one province or in the USA shall be the rate applicable to the province or territory of registration of the vehicle.

For convenience, the Department of Foreign Affairs and International Trade (DFAIT) kilometric rates:

[Module 3: DFAIT - United States of America Mileage/Kilometre Rates](#)

[Module 4: DFAIT - International Trade Kilometre Rates at Locations Abroad](#)

[« Previous Index](#)



National Joint Council

Kilometric Rates Update - April 1, 2014

The purpose of this communiqué is to inform you of changes to the kilometric rates found under both Appendix A – Commuting Assistance Directive and Appendix B – Travel Directive, effective April 1, 2014 and to outline the reasons why an update was not provided for January 1, 2014.

In September 2013, a new contract was awarded for the provision of services to establish rates per kilometer to be used to reimburse employees authorized to use privately-owned vehicles for travelling a) to and from the workplace in accordance with the Commuting Assistance Directive, and b) on government business in accordance with the Travel Directive. The new contractor performed a review of each factor used in the calculation of the kilometric rates (i.e., fixed costs - depreciation, financing, registration and licensing, insurance, taxes, and variable costs - maintenance and repairs, fuel, oil, filters and lubrication; tires) to ensure they reflect the current automotive marketplace. They noted several areas where the previous findings needed to be reassessed. As a consequence, the National Joint Council Executive Committee needed time to properly analyse the results reported by the independent contractor before approving and publishing the recommended kilometric rates, hence the delay in the publication of revised kilometric rates.

Of particular concern were the changes to the insurance factor that had a noticeable impact on the rates for Alberta and Québec. In the past, the insurance factor was based on calculations performed more than 14 years ago and adjusted annually by the Consumer Price Index (CPI). Baseline values were therefore deemed out-of-date and needed to be revised to reflect current reality. Thorough research of current prevalent insurance premium rates for an average government employee was conducted and the figures were brought in line with actual market conditions. For example, in Quebec the previous average insurance cost being relied upon was \$2775 per year. However, the recent evaluation concluded that the current actual average cost of automobile insurance in Quebec is \$950. The same discrepancy was identified in Alberta where the number previously relied upon was \$2750 per year whereas the current average cost for insurance is \$1400/year.

The final figures also reflect the fact that provincial insurance laws differ when determining vehicle accident fault, subrogation or no-fault policies. In some provinces vehicle insurance is offered by private insurers only, while in other cases like in Québec, hybrid systems are in place where bodily injury insurance is provided by the province through its vehicle registration process and third-party liability is provided by private insurers. This distinction was taken into account in the calculation of the kilometric rate for Québec.

The outcome of the full review indicates variations in the kilometric rates that are comparable to past updates, with the exception of the provinces of Québec and Alberta where the rates are reduced, due mainly to insurance premiums as highlighted above. Also of note are the rates for the Northwest Territories and Nunavut that have increased principally due to higher estimated vehicle maintenance costs.

Given the time required to consider and understand the new report, it was decided that the proposed January 1, 2014 rates would not be published. However, the updated April 1, 2014 figures are based on the January 1, 2014 results and also reflect the usual quarterly fuel

adjustments. The new kilometric rates are effective April 1, 2014 and, as such, are not to be applied retroactively. They can be found at

Commuting Assistance Directive, Appendix A: <http://www.njc-cnm.gc.ca/directive/cad-datq/cad-datq-a1-eng.php>

Travel Directive, Appendix B: <http://www.njc-cnm.gc.ca/directive/travel-voyage/td-dv-a2-eng.php>.

Tara Cryderman

From: Wendy Kay
Sent: Monday, April 14, 2014 1:17 PM
To: Tara Cryderman
Subject: Council Agenda

Tara:

Please add attendance at FCM conference to the agenda under municipal.

Thank you.

Wendy Kay
Chief Administrative Officer
Phone: 403-627-3130
Fax: 403-627-5070

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to which they are addressed. Please notify the sender immediately by email if you have received this email by mistake and delete this email from your system. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited. Attachment to this email may contain viruses that could damage your computer system. Whilst we take reasonable precaution to minimize this risk, we do not accept liability for any damage which may result from software viruses. You should carry out your own virus checks prior to opening any attachment. Please note that errors can occur in electronically transmitted materials. We do not accept liability for any such errors. If verification is required please ask for a hard copy.

**MD OF PINCHER CREEK ENHANCED POLICING
QUARTERLY REPORT
January 1, 2014 to March 31, 2014
Cst. Doug Sokoloski
Rural Community Policing Officer
RCMP Pincher Creek**

Quarterly totals

Distance driven: **10,700km**

Violation tickets issued: **123**

Violation ticket location: Beaver Mines - **54**, Hwy 3/6/507 - **8**, Hwy 22 - **61**

Patrols to: Beaver Mines - **24** Lundbreck - **28** Twin Butte - **5**

Public Meetings/Events/Training

January 6: Lundbreck Citizen's Advisory Committee meeting.

January 9/16/28: DARE at Lundbreck school

January 15: Castle Mountain Media Day

January 18: COP AGM and appreciation supper

February 3: Lundbreck Citizen's Advisory Committee meeting.

February 4/11/13: DARE at Lundbreck school.

February 19: Joint forces checkstop at Burmis scales (252 vehicles checked)

February 20: Snowmobile patrol Carbondale/Lynx Creek area

March 9: Junior ski race at Castle Mountain, radar on kid's downhill event (265 participants)

March 10: COP meeting

March 13: DARE grad at Lundbreck school

March 16: COP training (6 new members)

March 17: Avalanche response team meeting at Castle Mountain

March 17: CNP Police Advisory Committee meeting.

March 25: Safety talk to 18 Grade 7-12 students at Matthew Halton School.

Cumulative totals for period June 1, 2009 to March 31, 2014

Distance driven: **195,704km**

Violation tickets issued: **3,017**

Violation ticket location: Beaver Mines - **1,065** Hwy 3/6/507 - **350** Hwy 22 - **1,602**

Patrols to: Beaver Mines - **569** Lundbreck - **583** Twin Butte - **131**

Public meetings/events attended: **198**



PINCHER CREEK HUMANE SOCIETY/SPCA

P.O. Box 2647, Pincher Creek, Alberta T0K 1W0

Telephone: (403) 627-5191

Fax: (403) 627-1406

Email: pchs@toughcountry.net

Website: www.pinchercreekhumanesociety.org

Respect & Care for ALL Animals.

April 10, 2014
Municipal District of Pincher Creek
P.O. Box 279
Pincher Creek, Alberta T0K 1W0

Wendy Kay, Chief Administrative Officer
Brian Hammond, Reeve
Councillors

Re: Storage & Office Space for PCHS/SPCA

The Pincher Creek Humane Society/SPCA is looking for storage space during our construction phase of the new facility.

Also we plan on being open during this time and require a space that will house our office and the cats. This area will need electrical, water, heating and phone/internet access. The first three items are a necessity, the phone/internet are not. We plan on fostering any dogs that brought to us.

Can the Municipal District help us with either or both of the storage space and/or office space?

We are planning on starting demolition by early May and the tentative completion date is October 31, 2014.

We are finalizing our Design Build Plans on April 14, 2014 and will be able to submit the information to Council.

Thank you for all your help.

Sincerely yours,

A handwritten signature in cursive script that reads "Clara Yagos".

Clara Yagos
President, Board of Directors
Pincher Creek Humane Society/SPCA

Tara Cryderman

From: MDInfo
Sent: Tuesday, April 15, 2014 9:42 AM
To: Tara Cryderman
Subject: FW: 2014 OWC Membership Renewal Deadline - April 30

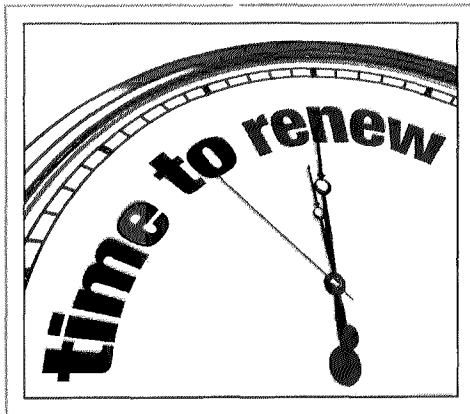
Council – Action Correspondence

Can you ask Mat if we made a membership fee for last year.

Thank you.

Wendy

From: Oldman Watershed Council [mailto:bev@oldmanbasin.ccsend.com] **On Behalf Of** Oldman Watershed Council
Sent: April-15-14 8:54 AM
To: MDInfo
Subject: 2014 OWC Membership Renewal Deadline - April 30



**OWC MEMBERSHIP
RENEWAL
DEADLINE**

Wednesday, April 30

Renew Your Membership online today!

Visit <http://oldmanbasin.org/getinvolved/> to renew your membership online.

Go to the tab "Get Involved" and click on "Membership Forms". There is now four categories to choose from: Individual, Organization, Municipal or Irrigation.

Click on the correct form for you and fill in all of the details - the ones marked with an asterisk is information that Alberta Corporate Registry requires us to keep on file. Hit submit and it's done!

Why be a member of the OWC?

- Receive discounts on OWC activities and events
- Run as a member-at-large on the OWC Board of Directors
- Vote for who you want to represent you as a member-at-large on the OWC Board of Directors
- Be a part of the OWC community by choosing to be involved in a project or by volunteering. [Contact us](#) if you're interested or want more information.

There is no membership fee but voluntary donations make a big difference!

If you are unable to complete the renewal form online, please phone Bev (403-381-5145) or by [email](#) and I'll register you manually.

Your membership is important to us - thanks for renewing it. If you are not a member but would like to be, please register online or if you have questions, please call or email us.

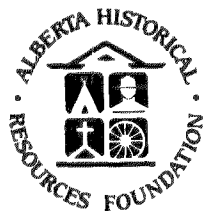
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Oldman Watershed Council | 100, 5401 - 1st Avenue South | Lethbridge | Alberta | T1K 4V6 | Canada



Working with Albertans to preserve and interpret our ^{heritage} F1c

Council
Corresp-Action

RECEIVED
APR 10 2014
M.D. OF PINCHER CREEK

March 17, 2014

Dear Sir/Madam:

**Re: ALBERTA HISTORICAL RESOURCES FOUNDATION'S
HERITAGE AWARDS 2014**

The Alberta Historical Resources Foundation is the Government of Alberta's primary window for heritage preservation funding. As part of its ongoing efforts to encourage heritage initiatives, the Foundation presents Heritage Awards to individuals, organizations and municipalities to recognize significant contributions to the protection, preservation and promotion of Alberta's heritage. The Foundation is now accepting nominations until July 15.

The *Heritage Conservation* and *Heritage Awareness* categories recognize exceptional heritage initiatives. The *Municipal Heritage Preservation* category honours outstanding work undertaken by municipalities to protect and manage their historic places. The *Outstanding Achievement* category commemorates the extraordinary achievements of individuals who have preserved and promoted greater appreciation of our province's heritage. Awards will be presented in October in conjunction with the Municipal Heritage Partnership Forum reception.

Submitting a nomination to the Heritage Awards is your opportunity to honour Albertans who have demonstrated their commitment in preserving our province's heritage. Self-nominations are also accepted.

Enclosed is a copy of the guidelines and nomination form (also available on our website at www.culture.alberta.ca/ahrf). If you have any questions, please contact the Program Coordinator, Carina Naranjilla, at 780-431-2305 (toll-free by first dialing at 310-0000) or carina.naranjilla@gov.ab.ca.

Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Fred Bradley".

Fred Bradley
Chair
Alberta Historical Resources Foundation



**Alberta Historical Resources Foundation
Heritage Awards 2014
GUIDELINES**



The Alberta Historical Resources Foundation's Heritage Awards are presented to recognize and celebrate the significant contributions of individuals, organizations, corporations, and municipalities to the protection, preservation and promotion of Alberta's heritage.

AWARD CATEGORIES

Heritage Conservation Award, for projects that demonstrate excellence in the conservation of a historic place or excellence in the conservation and interpretation of palaeontological and archaeological resources. Projects completed within the last three years are eligible for nomination.

Heritage Awareness Award, for research, publications or public engagement projects that have deepened our understanding of Alberta's heritage and promoted greater awareness of our province's remarkable past. Projects completed within the last three years are eligible for nomination.

Municipal Heritage Preservation Award, recognizes a municipal government for exemplary commitment to heritage conservation through the identification, protection and promotion of their historic places.

Outstanding Achievement Award, recognizes an individual's exemplary long-term leadership and contribution to the preservation and presentation of Alberta's history. Nominees should have a minimum of 10 years involvement with heritage in the province and have made personal contributions to the field well beyond the responsibilities of any heritage related employment.

GUIDELINES

Eligible Nominees

- Individuals, organizations, corporations, congregations, institutions, municipalities, First Nations and Métis Settlements and others deemed eligible by the Foundation's Board of Directors
- Self-nominations are accepted.

Ineligible Nominees

- Posthumous awards are not given
- Nominees who are unaware of or who disapprove of the nomination
- Alberta Historical Resources Foundation board members and their immediate families
- Alberta Culture staff and its agencies

Nominees may be nominated in only one category.

Ineligible Nominators

- Alberta Historical Resources Foundation board members and their immediate families

Nomination Submissions

The nomination package must include the following:

- completed nomination form
- letter of nomination signed by the nominator
- description of why this project, municipality or individual is being nominated
- biography/profile of the individual(s), team, or organization involved
- press clippings, letters of support, or any other pertinent materials
- photographs illustrating project, where applicable

It is the responsibility of the nominator to provide sufficient and specific details and documentation in support of the nominee. Incomplete submissions may be considered ineligible for consideration by the jury. Nomination submissions and supporting materials will be retained by the Foundation.

The personal information provided in the nomination submission about the nominator and the nominee is collected under the authority of section 33(c) of the *Freedom of Information and Protection of Privacy Act* and is protected by the privacy provisions of that Act. The information will be used for the purpose of administering the Heritage Awards program, which includes selecting and publicizing the achievements of the award recipients.

Selection and Presentation of Awards

Up to two awards may be presented in each category. The Foundation reserves the right not to present an award in any of the categories.

The Foundation will convene a jury to review and evaluate the nominations. The Foundation's Board of Directors will make the final selection. An awards ceremony will be held in October 2014.

Nominations for 2014 must be received by Alberta Historical Resources Foundation by July 15, 2014.

Submit nominations to: Heritage Awards
 Alberta Historical Resources Foundation
 8820 112 Street
 Edmonton AB T6G 2P8

For more information, contact the Program Coordinator at 780-431-2305 (toll-free by first dialing 310-0000).

DECLARATION STATEMENT

I am the nominee or authorized representative of the nominee. I have read the complete nomination submission and to the best of my knowledge and belief, the information herein is true and correct. I agree that it may be provided by the nominator to the Alberta Historical Resources Foundation so that I / my organization may be considered for the Heritage Awards. Should I / my organization be selected for the Award, I consent to the use and disclosure of my personal information (including photographs and videos) as necessary, without compensation for awards-related publicity.

Signature of nominee

Printed Name

Date

The personal information provided in the nomination submission about the nominator and the nominee is collected under the authority of section 33(c) of the *Freedom of Information and Protection of Privacy Act* and is protected by the privacy provisions of that Act. The information will be used for the purpose of administering the Heritage Awards program, which includes selecting and publicizing the achievements of the award recipients.

Submit nomination form and attachments to

Heritage Awards
Alberta Historical Resources Foundation
8820 - 112 St. Edmonton AB T6G 2P8



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
MLA, Calgary - West

Council
Corresp. For Info

F2a

AR71414

April 7, 2014

Reeve Brian Hammond
Municipal District of Pincher Creek
PO Box 279
Pincher Creek, AB T0K 1W0

RECEIVED
APR 09 2014
M.D. OF PINCHER CREEK

Dear Reeve Hammond,

On March 6, 2014, Budget 2014 announced the consolidation of the Municipal Sustainability Initiative (MSI) Capital and Basic Municipal Transportation Grant (BMTG) programs under the MSI Capital program. The consolidation has brought together over \$1.2 billion of grant funding for infrastructure in 2014 and will result in more streamlined, efficient and flexible program delivery for municipalities.

The government remains committed to providing the full \$11.3 billion in funding to municipalities over the life of the MSI and increases resulting from the consolidation of the MSI Capital with the BMTG will be in addition to this commitment.

In 2014, total consolidated MSI program funding will reach \$1.24 billion, with \$871 million in MSI Capital funding, \$343 million in capital funding previously provided under the BMTG, and \$30 million in MSI Operating funding. While we continue to realign MSI Operating funding to encourage transformational change, \$25 million in additional capital funding will be provided in 2014 to lessen the impact of the phased elimination of the MSI Operating program.

In regards to MSI Operating, I appreciate the feedback I have received from a number of municipalities and I am taking your concerns seriously and will look at ways to mitigate any overall reductions that your municipality may have incurred due to this reduction. I would also like for you to forward any ideas that you have for my consideration to address these reductions.

Your total MSI allocation is \$1,422,308, with a more detailed break-down between MSI funding components outlined in Appendix A (attached). MSI funding amounts for all municipalities are also posted on the Municipal Affairs MSI website at municipalaffairs.alberta.ca/MSI.cfm.

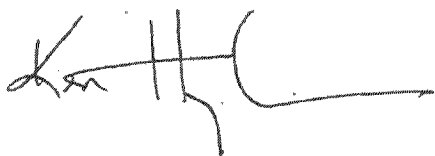
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Funding allocations under the consolidated MSI-BMTG program are calculated using the existing MSI formula for the former MSI funds and the existing BMTG funding formula for the former BMTG program. Although the consolidation does not impact how grant funding is allocated, some municipalities will experience changes in their individual allocations. Changes in allocation amounts are mainly due to the shifts in each municipality's proportion of population, education tax requisition, and/or kilometres of local roads compared to the provincial total, combined with a reduction in the MSI Operating budget.

Use of all funding will follow MSI terms and conditions, as outlined in the 2014 MSI program guidelines.

Investing in families and communities is one of the priorities of the Building Alberta Plan and I am committed to supporting Alberta's communities to meet their local infrastructure needs and priorities.

Sincerely,

A handwritten signature in black ink, appearing to read "Ken Hughes", with a long horizontal line extending to the right.

Ken Hughes
Minister

cc: Wendy Kay, Chief Administrative Officer, Municipal District of Pincher Creek

Appendix A

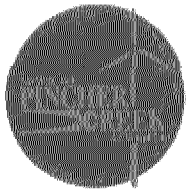
Municipal District of Pincher Creek 2014 Municipal Sustainability Initiative (MSI) Funding Break-Down

2014 Capital Funding			2014 Operating Funding	2014 Total MSI Funding
MSI Capital Component	BMTG Component	Sub-Total		
\$1,116,546	\$251,524	\$1,368,070	\$54,238	\$1,422,308

Notes:

- The allocations for the MSI capital component and operating funding are based primarily on 2013 official population, 2013 education tax requisitions, and 2012 kilometres of local road.
- The allocations for the BMTG component are based on municipal status, with Calgary and Edmonton receiving funding based on litres of road-use gas and diesel fuel sold; the remaining cities and urban service areas receiving funding based on a combination of population and length of primary highways; towns, villages, summer villages, improvement districts and the Townsite of Redwood Meadows receiving funding based on population; and rural municipalities and Métis settlements receiving funding based on a formula which takes into account kilometres of open road, population, equalized assessment, and terrain.
- MSI operating funding will decrease to \$15 million in 2015 and be eliminated in 2016, with funding realigned to the Alberta Community Partnership program (the former Regional Collaboration Program).

Council
Corresp - For Info



TOWN OF PINCHER CREEK
962 St. John Ave. (BOX 159), PINCHER CREEK, AB. T0K 1W0
PHONE: 403-627-3156 FAX: 403-627-4784
e-mail: reception@pinchercreek.ca
web page: www.pinchercreek.ca

F2b



March 31, 2014

RECEIVED
APR 03 2014
M.D. OF PINCHER CREEK

Best of the West Weekend
c/o Janet Barkwith
Box 13
Cowley, AB
TOK OPO

Dear Janet,

Thank you for your request for the Town and MD of Pincher Creek to once again co-host the Best of the West Weekend breakfast on June 15, 2014.

Please be advised that Council for the Town of Pincher Creek made the following motion at the March 24, 2014 Regular meeting of Council;

That Council for the Town of Pincher Creek agree to co-host the annual pancake breakfast for the 2014 Best of the West Weekend on June 15, 2014 with the Municipal District of Pincher Creek No. 9.

We would also like to take this opportunity to congratulate and support the committee in the changes to this years event.

Trusting this information to be satisfactory however, should you have any questions or concerns please don't hesitate to contact our office.

Yours Truly,

A handwritten signature in cursive, appearing to read 'Laurie Wilgosh'.

Laurie Wilgosh, CAO
Town of Pincher Creek

/lg

Cc: Municipal District of Pincher Creek

Best of the West Weekend

Western Song, Art - and so much more!

Janet Barkwith
Box 13, Cowley, Alberta T0K 0P0

email: bestofthewestweekend@yahoo.ca
web: www.bestofthewestweekend.com
Facebook: Best of the West Weekend

February 28th 2014

Dear Town of Pincher Creek Councillors

You may have heard on the grapevine that the Pincher Creek Cowboy Poetry Gathering is no more. We like to think of it as a beloved old house: the foundations are still strong and secure, but the building atop those foundations was beginning to show its age and had become tired and a little bit rickety. So we have dismantled the old house and we're building a new one on the strong foundations left behind.

The Best of the West Weekend is our brand *new* event for this summer in Pincher Creek.

I am writing to ask if you would agree to sponsor, prepare and serve a pancake breakfast to everyone on Sunday June 15th, at The Best of the West Weekend in conjunction with the MD of Pincher Creek, as you have done so many times before to our visitors' great delight.

Entry to The Best of the West Weekend on Sunday is FREE!

In the past the breakfast has been one of the highlights of the Gathering weekend, and we would really appreciate it if you would agree to provide breakfast at the inaugural *Best of the West Weekend* to help us begin a new tradition of great Western entertainment in Pincher Creek.

It will be a tremendous help to our publicity campaigns if each Councillor individually, and the Town as an entity, would visit and "Like" our Facebook page: Best of the West Weekend. The more "Likes" we have for our page, the more the word will spread about the Town of Pincher Creek and its exciting NEW event! Check out our Twitter feed too.

There is more information on our web site www.bestofthewestweekend.com . The site will be continually updated as our various plans come to fruition.

We are currently promoting the event extensively on the internet, and so far all the many comments we have received are extremely positive: there is an excitement being generated by the Pincher Creek's Best of the West Weekend. We have a booth at the Lethbridge Home & Garden show this month; Cowboy Country Magazine has a short piece about our event in their next issue, and we shall in due course be advertising on several relevant radio stations.

This year we thought it would be nice to let everyone have an extra half hour in bed, so breakfast is scheduled to begin at 9am and not 8.30am as before. We very much hope that the extra half hour will be appreciated by your personnel as well!

RECEIVED

MAR 03 2014

Town of Pincher Creek



for Best of the West Weekend Committee

For Three Days in June - Live the Dream!

Council
Corresp- For Info

F2c



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
MLA, Calgary - West

RECEIVED

APR 03 2014

AR71049

M.D. OF PINCHER CREEK

Mr. Brian Hammond
Municipal District of Pincher Creek No. 9
PO Box 279
Pincher Creek, AB T0K 1W0

Dear Reeve Hammond,

I am pleased to invite the Municipal District of Pincher Creek No. 9 to provide submissions for the 13th annual Minister's Awards for Municipal Excellence, which formally recognizes local government excellence and promotes knowledge sharing among municipalities. These awards offer an opportunity to recognize the truly great work being done by local governments in Alberta.

An independent review committee, comprised of representatives from various municipal associations, will recommend award recipients in four categories and one award for outstanding achievement:

Innovation Award – recognizes a leading practice embodying the first use of an idea in a municipal context in Alberta;

Partnership Award – recognizes a leading municipal practice involving consultation, co-ordination, and co-operation with other municipalities, jurisdictions, or organizations;

Smaller Municipality Award – recognizes the innovative practices developed by communities with less than 3,000 residents;

Safe Communities Award – recognizes a leading practice that promotes or improves public safety in municipalities; and

Outstanding Achievement Award – recognizes a municipality or municipal partnership that has helped to inspire action and change that has benefited local government practices in Alberta. *This award, selected by the review committee, recognizes the best submission from the other categories.*

.../2

Reeve Brian Hammond

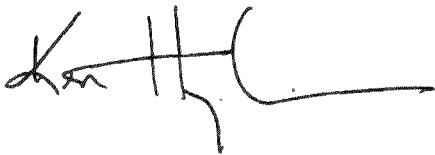
-2-

Submission forms and additional details can be found on the Municipal Excellence Network website at www.menet.ab.ca. The submission deadline is May 23, 2014. Award recipients will be announced at the 2014 fall conventions of the Alberta Association of Municipal Districts and Counties and the Alberta Urban Municipalities Association.

I encourage you to share your success stories, and I look forward to celebrating these successes with your communities and your neighbours.

If you have any questions regarding the Minister's Awards for Municipal Excellence or the Municipal Excellence Network, please direct them to the Municipal Excellence Team, at 780-427-2225, or by email at menet@gov.ab.ca.

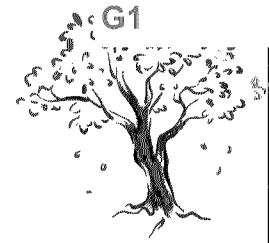
Sincerely,

A handwritten signature in black ink, appearing to read 'Ken Hughes', with a long horizontal line extending to the right.

Ken Hughes
Minister of Municipal Affairs

Alberta SouthWest Bulletin April 2014

Regional Economic Development Alliance (REDA) Update



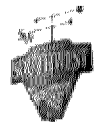
- The April 2 AlbertaSW Board meeting was held at the Main Street Café, Nanton.
- **"13 WAYS Community Audit"**: Chris Fields and Sarah Schmidt provided an update on this innovative project. Twist Marketing, in collaboration with AlbertaSW, is developing and piloting this engaging approach to seeing our communities in a new way. The project will have three components: 1) interviews with community leaders; 2) research; 3) on-line survey. This information will then be summarized in a 13 WAYS Scorecard. Town of Stavely participated in the first interview; the remaining communities will meet with the consultants over the next 6-8 weeks.
- **"Broadband for Economic Development"**: The work plan for the project was the subject of discussion and ideas related to the economic development possibilities that could come with increased broadband capacity in our region. The project Steering Committee is making a trip to Olds AB to meet with the consultants James Van Leeuwen, Ventus Development Services and Craig Dobson, Taylor Warwick Consulting, to learn more about that community's O-NET broadband project.
- **"Bringing Investment Home"**: Natalie Gibson and Carolyn Guichon, Innovisions and Associates, have completed two of the three workshops that are part of this joint project with AlbertaSW, Community Futures Alberta Southwest and Community Futures Crowsnest Pass. There have been over 35 people at each of the sessions; there is a lot of excitement and positive energy in getting people together from across the region to focus on our future together.
Next session:
 - ❖ **Friday, May 2, 2014 - "Creating Effective Partnerships to Handle Site Selectors"**
Ramada, Pincher Creek; 10:00am to 2:pm; lunch included
RSVP to James Tessier, CF Alberta Southwest James@cfabsw.com 403 627-3020 ext 221
- Bob Dyrda, AlbertaSW Communications Coordinator, has provided coaching to increase awareness of search engine optimization (SEO) for our small businesses. For example, if a tourism business has information posted on the AlbertaSW business directory, Alberta Travel Information System (ATIS), Google and Trip Advisor this increases its visibility in the on-line world, making it more easily searched.
Please call the AlbertaSW office if you would like more information or assistance with this idea!

UPCOMING:

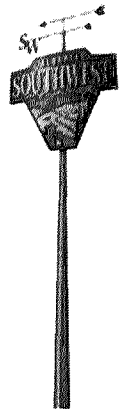
- ❖ Alberta SouthWest Annual General Meeting Wednesday June 4, 2014, Waterton Lakes AB
- ❖ 5th Annual Crown Roundtable Conference, Waterton Lakes AB
Wednesday September 10, 2014 - Friday September 12, 2014
- ❖ 46th Annual Economic Developers Association of Canada (EDAC) Conference, Calgary AB
Saturday September 27-30, 2014 - Tuesday September 30, 2014

**REMEMBER TO POST YOUR UPCOMING SUMMER EVENTS!!
WWW.ALBERTASOUTHWEST.COM/EVENT_CALENDAR**

Alberta SouthWest
Box 1041
Pincher Creek AB T0K 1W0
403-627-3373 or 1-888-627-3373
bev@albertasouthwest.com
bob@albertasouthwest.com



Alberta SouthWest Regional Alliance
Minutes of the Board of Directors Meeting
Wednesday March 5, 2014
Piikani Elders Center,-Brocket AB



Board Representatives

Lloyd Kearl, Cardston County
Barney Reeves, Waterton Lakes
Tammy Rubbelke, Pincher Creek
Beryl West, Nanton
Ron Davis, MD Ranchland
Shelley Ford, Claresholm
Garry Marchuk, MD Pincher Creek
Dennis Gillespie, Stavely
Dave Filipuzzi, Crowsnest Pass (alternate)

Piikani Nation Elders Board

Wilfred McDougall
Thomas Yellowhorn
Bettyann Little Wolf
Rosaline Crowshoe

Resource Representatives

Larry Simpson, NCC
Quinton Crowshoe, Head Smashed In Buffalo Jump
Ron Ingram, Piikani Resource Development Centre
Kathy Wiebe, Executive Assistant, MD Ranchland
James Tessier, Community Futures Alberta Southwest
Bob Dyrda, Communications Coordinator, AlbertaSW
Bev Thornton, Executive Director, AlbertaSW

1. Welcome and Introductions
2. Approval of Agenda
Bev Thornton asked that Directors Insurance be inserted as item #5.
Moved by Barney Reeves THAT the agenda be approved as presented.
Carried. [2014-03-362]
3. Approval of Minutes
Moved by Shelley Ford THAT the minutes of February 5, 2014 be approved as presented.
Carried. [2014-03-363]
4. Approval of Cheque Register
Moved by Tammy Rubbelke THAT cheques #1404 to #1424 be approved as presented.
Carried. [2014-03-364]
5. Presentation by Larry Simpson, Vice President, Nature Conservancy of Canada
Larry presented a brief history of NCC, the process behind the recent acquisition of the Waldron, the largest parcel of privately owned land on the eastern slopes.
6. EDA Conference update
Board representatives planning to attend please register and remit registration fee to AlbertaSW.
As a sponsor, AlbertaSW can supply give-away item for delegate packages. Bev will look for useful and/or inexpensive ideas.
7. Broadband proposal.
Ventus Development Services and Taylor Warwick submitted a proposal to address issues of broadband capacity in the region.
Moved by Garry Marchuk THAT AlbertaSW continue discussion with the proponents and create terms of a contractual agreement.
Carried. [2014-03-365]
Volunteers interested in being on the Project Steering Committee include: Lloyd Kearl, Rene Gendre, Shelley Ford, Kris Jensen, Wilfred McDougall.

8. Board Communications

Board will continue to receive "Board Bulletin" and approved minutes, to assist with reporting back to councils and colleagues. Suggestions for ways to improve communications are always welcome.

As there are a number of new EDOs in the region, the Board agreed it would be valuable to bring them together and support collaboration relevant to regional projects.

9. Communications Coordinator Report

Accepted as information.

10. Executive Director Report

Accepted as information.

11. Roundtable updates

12. Board Meetings:

April 2, 2014 - Nanton

May 7, 2014-TBD

June 4, 2014- AGM, Bayshore Inn

Waterton Lakes

13. Adjournment

Chairman Lloyd Kearn presented a framed AlbertaSW poster to the Elders Board, in appreciation of their gracious hospitality.

Moved by Ron Davis THAT the meeting be adjourned.

Carried. [2014-03-366]

Chair

Date

Approved April 2, 2014

Secretary/Treasurer

Date